MAIN STREET HR PARTNERS
SAMPLE WORKFORCE DECISION BRIEF

Shared Maintenance Technician Pathway

Decision owner: Regional Workforce Council | Decision date: Next scheduled council meeting

ILLUSTRATIVE SAMPLE All names, organizations, places, and figures in this document are fictional or composite. This sample demonstrates Main Street's format and decision method without disclosing client or active project information.

DECISION

Should the region launch a 12-month shared maintenance technician pilot?

Recommended decision: Approve a 20-person pilot, contingent on five employer commitments, paid work experience, a common foundational skill standard, and a 90-day evidence checkpoint.

Verified facts	Working assumptions
Five employers report recurring maintenance vacancies.	A shared first semester can serve multiple employers without over-specializing.
Employers identify common safety, mechanical, electrical, and troubleshooting foundations. Current providers can deliver most foundational content with schedule changes.	At least 20 qualified participants can be recruited, and paid work experience will improve completion.

Open question	Why it could change the decision	Owner
Will five employers sign a specific participation and work-experience commitment?	Interest without operating commitment is not enough to support a pilot.	Employer council lead
Can the schedule and funding model serve incumbent workers and new entrants?	The pilot is not ready without accessible delivery and a complete funding split.	Education and regional leads

NEXT 30 DAYS

Actions required before launch

Action	Owner	Due at checkpoint	Evidence
Confirm role demand, skill standard, participant support, and paid work experience.	Employer council lead	Day 15	Five signed employer commitments
Finalize delivery, learner support, pilot budget, and funding split.	Education and regional leads	Day 25	Delivery plan, cost model, and commitments
Present a launch, revise, or stop recommendation.	Project owner	Day 30	Updated decision brief

20	5	85%	75%
Pilot participants	Committed employers	Completion target	Placement or advancement